

# Result Submission Manual for Learning Management System (LMS)




Directed by: Abdul Rehman (LMS Manager) Ext:3315

Information Technology Resource Center and Data Bank (ITRC&DB)

University of Agriculture, Faisalabad





















# 1. Open Dashboard and click on course.

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Home - Dashboard Customise this page

### NAVIGATION

- Home
- Dashboard**
- Site pages
- My courses
  - Edu-620 Seminar 1(1-0), WEEKEND
  - Elective courses (2-3) 5, Morning
  - Engineering Elective-III 3(3-0), Morning
  - CS-601 Internship 10(0-10), Morning, A1
  - Elective courses (2-3) 5, None
  - CS-101 Computer Science and Information Technology...
  - CS-702 Advanced Algorithm Analysis 3(2-1), Morning, A
  - CS-701 Software Applications 3(2-1), Morning, A1
  - CS-701 Advanced Theory of Computation 3(2-1), Morn...
  - Test-2003 test Course 12654 3(2-1), Morning
  - More...**
  - Courses

|   |   |   |                                      |
|---|---|---|--------------------------------------|
|    | CS-101 Computer Science and Information Technology (for Sections A-H only) 2(0-2), None | Spring Semester 2018-2019   | <a href="#">Result Not Submitted</a> |
|    | Elective courses (2-3) 5, Morning, Evening  | Spring Semester 2018-2019   | <a href="#">Result Submitted</a>     |
|    | CS-202 Web Designing 3(2-1), None   | Spring Semester 2018-2019   | <a href="#">Result Submitted</a>     |
|    | Test-2003 test Course 12654 3(2-1), Morning   | Summer 2019   | <a href="#">Result Not Submitted</a> |
|    | CS-701 Advanced Theory of Computation 3(2-1), Morning, A1                               | Winter Semester 2019-2020   | <a href="#">Result Not Submitted</a> |
|    | CS-701 Software Applications 3(2-1), Morning, A1  | Winter Semester 2019-2020   | <a href="#">Result Not Submitted</a> |
|    | CS-702 Advanced Algorithm Analysis 3(2-1), Morning, A                                   | Winter Semester 2019-2020   | <a href="#">Result Not Submitted</a> |
|    | CS-601 Internship 10(0-10), Morning, A1   | Winter Semester 2019-2020   | <a href="#">Result Not Submitted</a> |
|    | Edu-302 Classroom Management 3(3-0), Morning, A   | Winter Semester 2019-2020   | <a href="#">Result Not Submitted</a> |
|    | Engineering Elective-III 3(3-0), Morning  | Summer 2019   | <a href="#">Result Not Submitted</a> |
|    | Elective courses (2-3) 5, None  | Spring Semester 2020  | <a href="#">Result Not Submitted</a> |
|    | ABG-501 Applied Poultry Breeding 2(1-1), Morning  | Spring Semester 2020  | <a href="#">Result Not Submitted</a> |
|  | EDU-723 School, Community and Teacher 3(3-0), None                                      | Spring Semester 2020  | <a href="#">Result Not Submitted</a> |
|  | CS-511 System Programming 3(2-1), None  | Spring Semester 2020  | <a href="#">Result Submitted</a>     |
|  | Test-123 Test 3(3-0), Morning   | Spring Semester 2020  | <a href="#">Result Not Submitted</a> |
|  | Elective courses (2-3) 5, Morning   | Spring Semester 2020  | <a href="#">Result Not Submitted</a> |
|  | Course  |  |                                      |
|  | Old Courses   |  |                                      |


[Manage Course](#)

You are logged in as Mirza Abdul Rehman (Log out)

[Home](#)

[Data retention summary](#)

## 2. Go to **Administration** block and click on **Users** then click on **Groups**

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# Test-123 Test 3(3-0), Morning

Home - Courses - ITRCDB - Testing Department and Courses - Spring 2020 - Test-123 Test 3(3-0), Morning Turn editing on

### NAVIGATION

- Home
- Dashboard
- Site pages
- My courses
  - Edu-620 Seminar 1(1-0), WEEKEND
  - Elective courses (2-3) 5, Morning
  - Engineering Elective-III 3(3-0), Morning
  - CS-601 Internship 10(0-10), Morning, A1
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  - CS-101 Computer Science and Information Technology...
  - CS-702 Advanced Algorithm Analysis 3(2-1), Morning, A
  - CS-701 Software Applications 3(2-1), Morning, A1
  - CS-701 Advanced Theory of Computation 3(2-1), Morn...
  - Test-2003 test Course 12654 3(2-1), Morning
  - More...
- Courses

### ADMINISTRATION

- Course administration
- Edit settings
- Turn editing on
- Users
  - Enrolled users
    - Enrollment method
  - Groups
  - Permissions
  - Other users
- Unenrol me from Test-123 Test 3(3-0), Morning
- Filters
- Reports
- Gradebook setup
- Badges
- Backup
- Restore
- Import
- Share
- Reset
- Question bank
- Recycle bin


Site administration

Test-123 Test 3(3-0), Morning  
Mirza Abdul Rehman

[Attendance](#) [Result](#) [Evaluation Form](#)


[Attendance](#) [Result](#) [Evaluation Form](#)

[View Attendance](#) [View Result](#) [Evaluation Form](#)

 Lecture # 1 Slides

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### Topic 1


 Assignment # 1

Click here

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_M2Y2MjY4MmUtMzU1OC00YWl2LTgzZmltNGVmYml3NWRmMTk5%40thread.v2/0?context=%7b%22Tid%22%3a%2275df096c-8b72-48e4-9b91-cb7f9d87ee3a%22%2c%22Oid%22%3a%2244a7941f-971e-4659-8b70-52f186661049%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_M2Y2MjY4MmUtMzU1OC00YWl2LTgzZmltNGVmYml3NWRmMTk5%40thread.v2/0?context=%7b%22Tid%22%3a%2275df096c-8b72-48e4-9b91-cb7f9d87ee3a%22%2c%22Oid%22%3a%2244a7941f-971e-4659-8b70-52f186661049%22%7d)

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### Lecture # 1


 CS-601

this is test course

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### Topic 4


 online class 10-4-20

 Routign Protocol Quiz

**Restricted** Not available unless:

- It is after **11 April 2020, 12:00 PM**
- Your **Department** contains **Computer Science**

### 3. Click on create group button.

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## Test-123 Test 3(3-0), Morning

Home Courses ITRCDB Testing Department and Courses Spring 2020 Test-123 Test 3(3-0), Morning Users Groups

### NAVIGATION

- Home
- Dashboard
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  - Elective courses (2-3) 5, Morning
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  - More...
- Courses

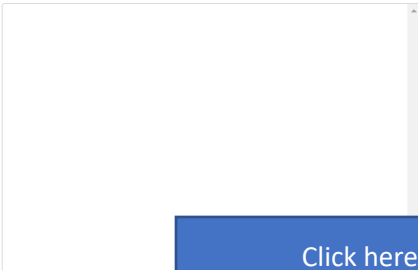
### ADMINISTRATION

- Course administration
  - Edit settings
  - Turn editing on
  - Users
    - Enrolled users
    - Enrolment methods
    - Groups**
      - Permissions
      - Other users
    - Unenrol me from Test-123 Test 3(3-0), Morning
  - Filters
    - Reports
  - Gradebook setup
  - Badges
  - Backup
  - Restore
  - Import
  - Share
  - Reset
  - Question bank
  - Recycle bin
- Site administration
  - 
  - Search

Groups Groupings Overview


### Test-123 Test 3(3-0), Morning Groups

Groups



[Edit group settings](#)

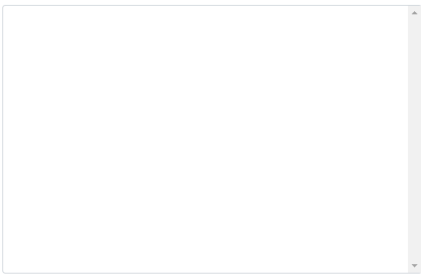
[Delete selected group](#)

[Create group](#) 

[Auto-create groups](#)

[Import groups](#)

Members of:



[Add/remove users](#)

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Test-123 Test 3(3-0), Morning  
Data retention summary

4. Select group according to enrolled student and press save changes.

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## Test-123 Test 3(3-0), Morning: Groups

Home - Courses - ITRCDB - Testing Department and Courses - Spring 2020 - Test-123 Test 3(3-0), Morning - Users - Groups - Participants - Groups - Create group

### NAVIGATION

- Home
- Dashboard
- Site pages
- My courses
  - Edu-620 Seminar 1(1-0), WEEKEND
  - Elective courses (2-3) 5, Morning
  - Engineering Elective-III 3(3-0), Morning
  - CS-601 Internship 10(0-10), Morning, A1
  - Elective courses (2-3) 5, None
  - CS-101 Computer Science and Information Technology...
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      - Enrolment methods
      - Groups**
      - Permissions
    - Other users
  - Unenrol me from Test-123 Test 3(3-0), Morning
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  - Badges
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  - Restore
  - Import
  - Share
  - Reset
  - Question bank
  - Recycle bin
- Site administration

### General

Group name: Major/Minor (FSc-BSc-MSc) Select Passing Rule

Click here

[Moodle Docs for this page](#)

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Test-123 Test 3(3-0), Morning  
Data retention summary

5. Now student add to group. You can make more than 1 group according to your students' degree. (Create group carefully because grade calculation base on group)

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## Test-123 Test 3(3-0), Morning

Home - Courses - ITRCDB - Testing Department and Courses - Spring 2020 - Test-123 Test 3(3-0), Morning - Users - Groups

### NAVIGATION

- Home
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    - Edu-620 Seminar 1(1-0), WEEKEND
    - Elective courses (2-3) 5, Morning
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### ADMINISTRATION

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  - Share
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  - Question bank
  - Recycle bin
- Site administration
  -

Groups Groupings Overview

### Test-123 Test 3(3-0), Morning Groups

Groups

Major/Minor (FSc-BSc-MSc) (0)

Members of Major/Minor (FSc-BSc-MSc) (0)

Click here

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Test-123 Test 3(3-0), Morning  
Data retention summary

## 6. Add students to their respective group.

The screenshot shows the Moodle 'Add/remove users' interface for a course. The page title is 'Test-123 Test 3(3-0), Morning'. The breadcrumb trail is: Home -> Courses -> ITRCDB -> Testing Department and Courses -> Spring 2020 -> Test-123 Test 3(3-0), Morning -> Participants -> Groups -> Add/remove users.

**NAVIGATION**

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**ADMINISTRATION**

- Course administration
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  - Search

**Add/remove users: Major/Minor (FSc-BSc-MSc)**

Group members: None

Potential members:

- Student (3)
  - 2029-ag-1236 Aadrish Sattar (MThSvrEar1bvC@...)
  - 2029-ag-1237 Amir Hassan (amir.hassan@uaf.ec...)
  - 2029-ag-1245 Jawad ur Rehman (arehman0339@...)
- Teacher (4)
  - Mirza Abdul Rehman (mirza.abdulrehman@uaf.edu.pk) (0)
  - 2029-ag-1245 Jawad ur Rehman (arehman0339@...)
  - Mirza Abdul Rehman (mirza.abdulrehman@uaf.edu.pk) (0)
  - 2029-ag-1245 Jawad ur Rehman (arehman0339@...)

Selected user's membership:

Annotations:

- Blue arrow pointing to the 'Add' button: "After student selection press this button."
- Blue box over the student list: "Select All students and press add button."

[Moodle Docs for this page](#)

You are logged in as Mirza Abdul Rehman (Log out)  
Test-123 Test 3(3-0), Morning  
[Data retention summary](#)

## 7. After group creation, go to course and click on result.

The screenshot shows the Moodle course page for 'Test-123 Test 3(3-0), Morning'. The breadcrumb trail is: Home -> Courses -> ITRCDB -> Testing Department and Courses -> Spring 2020 -> Test-123 Test 3(3-0), Morning. The page title is 'Test-123 Test 3(3-0), Morning' and the user is logged in as 'Mirza Abdul Rehman'.

**NAVIGATION**

- Home
- Dashboard
- Site pages
- My courses

Course navigation tabs: Attendance | **Result** | Evaluation Form

Annotation: A blue box with the text 'Click Here' has an arrow pointing to the 'Result' tab.

8. On result page you will see a button with group name you create in step 4. When you press this button, you can see student list than you can upload their marks.

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## Test-123 Test 3(3-0), Morning

Home -> Courses -> ITRCDB -> Testing Department and Courses -> Spring 2020 -> Test-123 Test 3(3-0), Morning Turn editing on

Major/Minor (fSc-BSc-MSc)

| Grade | Student | Grade % |
|-------|---------|---------|
| total | 0       | 0       |

View Award List

Back

Click Here

Submit Result To Controller Office

Allow Result View for Students

### Award List

|               |                                |             |  |  |              |
|---------------|--------------------------------|-------------|--|--|--------------|
| Department    | Testing Department and Courses | Degree      | <input style="width: 100%;" type="text" value="None"/> <input style="margin-left: 5px;" type="button" value="Save"/> |  | Passing Rule |
| Course Title  | Test                           | Section.    | Morning  |  |              |
| Course Code   | Test-123                       | Teacher     | Mirza Abdul Rehman,2029-ag-11 Testing as teacher,2029-ag-1238 Wasi Ahmad,2029-ag-1239 Awais.                         |  |              |
| Credit Hours. | 3(3-0)                         | Total Marks | 60   |  |              |

|     | Mid<br>18 30% | Assignment<br>6 10% | Final<br>36 60% | Practical<br>0 | Total Marks<br>60 |           |             |       |
|-----|---------------|---------------------|-----------------|----------------|-------------------|-----------|-------------|-------|
| Sr. | Reg #         | Full Name           | Mid             | Assignment     | Final             | Practical | Total Marks | Grade |



- Upload student marks. You can print result / award list from button named “View Award List”.

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## Test-123 Test 3(3-0), Morning

Home - Courses - ITRCDB - Testing Department and Courses - Spring 2020 - Test-123 Test 3(3-0), Morning Turn editing on

Major/Minor (FSc-BSc-MSc)

To take print.  
Click here

| Grade        | Student  | Grade %  |
|--------------|----------|----------|
|              |          | 80.00%   |
| B            | 0        | 65.00%   |
| C            | 0        | 50.00%   |
| D            | 0        | 40.00%   |
| F            | 0        |          |
| Abs          | 0        |          |
| L            | 0        |          |
| I            | 0        |          |
| <b>Total</b> | <b>0</b> | <b>0</b> |

[View Award List](#)
[Back](#)

Submit Result To Controller Office

Allow Result View for Students

### Award List

|               |                                |             |  |              |                           |
|---------------|--------------------------------|-------------|--|--------------|---------------------------|
| Department    | Testing Department and Courses | Degree      | None <input type="text"/>  | Passing Rule | Major/Minor (FSc-BSc-MSc) |
| Course Title  | Test                           | Section.    | Morning  |              |                           |
| Course Code   | Test-123                       | Teacher     | Mirza Abdul Rehman,2029-ag-11 Testing as teacher,2029-ag-1238 Wasi Ahmad,2029-ag-1239 Awais. |              |                           |
| Credit Hours. | 3(3-0)                         | Total Marks | 60   |              |                           |

|     |              |                 | Mid<br>18 30%                  | Assignment<br>6 10%            | Final<br>36 60%                | Practical<br>0                 | Total Marks<br>60 |       |  |
|-----|--------------|-----------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|-------------------|-------|--|
| Sr. | Reg #        | Full Name       | Mid                            | Assignment                     | Final                          | Practical                      | Total Marks       | Grade |  |
| 1   | 2029-ag-1236 | Aadrish sattar  | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | 0                 |       | <a href="#" style="font-size: small;">Save</a> |
| 2   | 2029-ag-1237 | Amir hassan     | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | 0                 |       | <a href="#" style="font-size: small;">Save</a> |
| 3   | 2029-ag-1245 | Jawad ur rehman | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> | 0                 |       | <a href="#" style="font-size: small;">Save</a> |

- After uploading and verifying all result you need to submit it to controller office within submission date and time. After submission you can't make any changes in result and student can check their result on LMS.
- If you press “Allow Result View for Students” than student can view result, but this result not submitted to controller office until you submit it.